This document compares your current BellSouth Shared Web Hosting control panel to your new AT&T Web Hosting control panel. We will introduce you to AT&T’s control panel and illustrate some of the differences between the two control panels.
# Table of Contents

1 DOCUMENT PURPOSE ........................................................................................................... 3
2 CONTROL PANEL COMPARISON ............................................................................................ 3

2.1 ACCESSING THE INTERFACE .......................................................................................... 5
2.2 INTERFACE OVERVIEW .................................................................................................. 5
  2.2.1 Control Panel Main Interface ..................................................................................... 5
2.3 ACCOUNT USAGE ............................................................................................................. 8
  2.3.1 Managing Users .......................................................................................................... 8
2.4 BANDWIDTH USAGE ........................................................................................................ 9
2.5 EMAIL & FTP SETTINGS .................................................................................................. 11
  2.5.1 Accounts .................................................................................................................... 11
  2.5.2 Adding Users .............................................................................................................. 13
  2.5.3 Modifying Users ......................................................................................................... 15
  2.5.4 Deleting/Disabling Users .......................................................................................... 16
  2.5.5 Aliases ....................................................................................................................... 17
  2.5.6 Mail Settings ............................................................................................................. 19
2.6 MANAGE YOUR SITE ....................................................................................................... 20
  2.6.1 Change Password ....................................................................................................... 20
  2.6.2 Contacts .................................................................................................................... 23
  2.6.3 Web Server ................................................................................................................. 27
  2.6.4 System ....................................................................................................................... 28
2.7 WEB SPACE UTILITIES .................................................................................................... 31
  2.7.1 Backup Site ............................................................................................................... 31
  2.7.2 Restore Site ................................................................................................................. 33
  2.7.3 File Manager .............................................................................................................. 35
2.8 ADDED SERVICES ............................................................................................................ 37
2.9 DOMAIN SETTINGS ......................................................................................................... 38
1 DOCUMENT PURPOSE

This document compares your current BellSouth Shared Web Hosting control panel to your new AT&T Web Hosting℠ control panel. We want to introduce you to AT&T’s control panel and illustrate some of the differences between the two control panels.

2 CONTROL PANEL COMPARISON

2.1 ACCESSING THE INTERFACE

Previously, to access your BellSouth Shared Hosting Linux control panel you would go to www.your-domain.com/manager, where “your-domain.com” would be the domain you have registered. The interface looks like this:

![Login interface](image)

To access your AT&T Web Hosting℠ Shared Hosting control panel on the UNIX platform after the migration, go to www.your-domain.com/ControlPanel/, where “your-domain.com” is the domain you have registered.
The following login screen will appear. Enter the user ID and password we provided you during the migration and click the Login button.
2.2 INTERFACE OVERVIEW

After you log in, you will see the main UNIX control panel interface. The icons displayed may vary depending on your specific web hosting plan. You will notice some differences between your previous control panel and your new AT&T Web Hosting control panel.

2.2.1 CONTROL PANEL MAIN INTERFACE

Your former BellSouth Shared Hosting Linux control panel is illustrated below:
Your new AT&T Web HostingSM Shared Hosting control panel on the UNIX platform is illustrated below. The control panel is broken up into two areas, product configuration and account management.

The product configuration control panel appears when you first login to your control panel and is referred to as “Home.” The Home section includes Mail, Users, Databases, and additional administrative elements you can use to configure your email and website.
2.3 Account Usage

2.3.1 Managing Users

In your BellSouth Shared Hosting control panel, you accessed the Statistics section to view Accounts Usage, as shown below.

On the AT&T Web Hosting Shared Hosting platform, this interface will not be necessary since you cannot control quotas per user. The space available is based on your particular plan’s specifications.
2.4 **Bandwidth Usage**

In the BellSouth Shared Hosting control panel, you used to access the Statistics section to view your Bandwidth Usage, as illustrated below.

To access your bandwidth usage information in your AT&T Web Hosting\textsuperscript{SM} Shared Hosting control panel on the UNIX platform, you will click on the Profile & Usage Summary icon in the Preferences and Settings section. You will then click on View Bandwidth History.

Step 1:
Step 2:

**Preferences and Settings >> Profile & Usage Summary**

<table>
<thead>
<tr>
<th>Account Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>User ID:</td>
</tr>
<tr>
<td>Domain:</td>
</tr>
<tr>
<td>Incoming Mail Server:</td>
</tr>
<tr>
<td>Outgoing Mail Server:</td>
</tr>
<tr>
<td>View Statistics</td>
</tr>
<tr>
<td>Monthly Data Transfer:</td>
</tr>
<tr>
<td>Disk Space:</td>
</tr>
</tbody>
</table>

**View Bandwidth History**

Step 3:

The website’s bandwidth history is displayed for the past six months, as shown below.

**Statistics >> Bandwidth Usage**

<table>
<thead>
<tr>
<th>Bandwidth History</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction:</td>
</tr>
<tr>
<td>Available Bandwidth:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Month</th>
<th>Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/2009</td>
<td>735,643 KB</td>
</tr>
<tr>
<td>12/2008</td>
<td>64,924 KB</td>
</tr>
<tr>
<td>11/2008</td>
<td>102,118 KB</td>
</tr>
<tr>
<td>10/2008</td>
<td>0 B</td>
</tr>
<tr>
<td>09/2008</td>
<td>0 B</td>
</tr>
<tr>
<td>08/2008</td>
<td>0 B</td>
</tr>
<tr>
<td>07/2008</td>
<td>0 B</td>
</tr>
</tbody>
</table>
2.5 Email & FTP Settings

The differences in your email and FTP settings are illustrated in the following examples.

2.5.1 Accounts

On the BellSouth Shared Web Hosting platform, you used the following screen to create email and FTP accounts.

In the AT&T Web Hosting℠ Shared Hosting on the UNIX platform control panel, go to the Users section to create/manage users, web aliases and FTP accounts.
Version 1
2.5.2 Adding Users

To add a user in the new AT&T Web Hosting℠ control panel, click on Create Users/Edit Privileges in the Users section.

Step 1:

When you click on the “Create Users/Edit Privileges” icon, you will be able to add, modify, and delete user accounts. You can also allow users to upload files (FTP) and have access to update the website.

Step 2:
To add a user, click on Create New from the User List screen. Another screen will appear.

Complete all of the fields in the User Attributes section. The privileges field controls the features that the user will be able to access.

Complete the fields in the User Options section as necessary.
### User Attributes

**Instruction:** Fill out this form and submit it to create a new user for your system. The User Attributes are the User ID (what the person will be listed as in the system), the Full Name (the actual name of the user), and the Password you assign. The Privileges section contains features you enable for each user. Select the E-mail checkbox if you want to provide email access. Select the File Storage checkbox to let the user store files in Files section of your Control Panel. Select the Web checkbox if you want the user to upload content that can be displayed on your website.

<table>
<thead>
<tr>
<th>User ID:</th>
<th>@fourseasonslandscapinginc.com</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Name:</td>
<td></td>
</tr>
<tr>
<td>New Password:</td>
<td></td>
</tr>
<tr>
<td>Confirm Password:</td>
<td></td>
</tr>
<tr>
<td>Privileges:</td>
<td>E-mail, File Storage, Web</td>
</tr>
</tbody>
</table>

### User Options

<table>
<thead>
<tr>
<th>E-mail Alias</th>
<th>@fourseasonslandscapinginc.com</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Alias:</td>
<td><a href="http://fourseasonslandscapinginc.com/">http://fourseasonslandscapinginc.com/</a></td>
</tr>
<tr>
<td>Mail Forward:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>✅ Save a copy of forwarded messages in my mailbox.</td>
</tr>
</tbody>
</table>
### 2.5.3 Modifying Users

To modify an existing user, select **Edit** in the **Actions** column for the corresponding user you wish to edit. You will then see the user attributes and options screen (shown below) that will allow you to modify features and change the user's password.

#### Users >> User List >> Edit User

<table>
<thead>
<tr>
<th>User Attributes</th>
<th>User ID:</th>
<th>Full Name:</th>
<th>Privileges:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>yours</td>
<td></td>
<td>Account Owner Access (including File Storage, Email and Web Access)</td>
</tr>
</tbody>
</table>

#### User Options

<table>
<thead>
<tr>
<th>E-mail Aliases</th>
<th>E-mail Alias</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>george.fuller@</td>
<td>Delete</td>
</tr>
<tr>
<td></td>
<td>candy.goff@</td>
<td>Delete</td>
</tr>
<tr>
<td></td>
<td>keith.lowe@</td>
<td>Delete</td>
</tr>
<tr>
<td></td>
<td>tom.johnson@</td>
<td>Delete</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Web Aliases</th>
<th>Web Alias</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mail Forward</th>
<th>Mail Forward</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Save a copy of forwarded messages in my mailbox.
**2.5.4 Deleting/Disabling Users**

Navigate to the User List screen (refer to section 2.5.3 for an illustration). Select the User you wish to Delete or Disable.

You can temporarily disable a specific user. To disable a user, select **Disable** under the Actions column.

You can also delete a user permanently. To delete a user, check the box to the left of their name, then click Delete in the bottom left of the screen. The user cannot be restored once deleted. If necessary, you can recreate the user.
2.5.5 Aliases

On the BellSouth Shared Hosting platform, you created aliases using the following screen:

In your AT&T Web Hosting™ Shared Hosting control panel, aliases are assigned to a particular user.

To create an alias, go to the Users section (see section 2.5.3 for an illustration). In the User List, click on the user for whom the alias is being created. In the User Options section under E-mail Aliases, add the email address for the selected user. For example, in the picture below, the ‘fours’ user will receive email that comes into george.fuller@mygrowingebusiness.com.
**Users >> User List >> Edit User**

### User Attributes

<table>
<thead>
<tr>
<th>User ID</th>
<th>Full Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>yours</td>
<td></td>
</tr>
</tbody>
</table>

**Privileges:** Account Owner Access (including File Storage, Email and Web Access)

### User Options

#### E-mail Aliases

<table>
<thead>
<tr>
<th>E-mail Alias</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>george.fuller@</td>
<td>Delete</td>
</tr>
<tr>
<td>candy.goff@</td>
<td>Delete</td>
</tr>
<tr>
<td>keith.lowe@</td>
<td>Delete</td>
</tr>
<tr>
<td>tom.johnson@</td>
<td>Delete</td>
</tr>
<tr>
<td></td>
<td>Add</td>
</tr>
</tbody>
</table>

#### Web Aliases

**Web Alias**

-- There are no records to display --

#### Mail Forward:

**Mail Forward**

-- There are no records to display --

*Save a copy of forwarded messages in my mailbox.*
2.5.6 Mail Settings

The following information is automatically set by default within our new platform in order to comply with RFC regulations.
2.6 Manage Your Site

2.6.1 Change Password

In the BellSouth Shared Web Hosting control panel, you changed your password using the following screen:
To change your account’s password via your new AT&T Web Hosting™ Shared Hosting control panel on the UNIX platform, follow the steps outlined below.

Step 1:
From the control panel home page, click on **Account Control Panel**.

Step 2:
Enter your user ID and password when prompted. Then click Login. This will bring you to the Account Management section of your control panel.

Step 3:
Select the **Change Password** icon in the **Profile** section.
Step 4: Enter your new password, confirm it, and then click **Change Password**. Your new password must meet the guidelines shown on the page.
2.6.2 Contacts

The screen you used to change your contact information for your BellSouth Shared Web Hosting plan is illustrated below.
To change the contact information for your new AT&T Web Hosting™ Shared Hosting plan on the UNIX platform, please follow the steps below.

**Note:** It is very important to keep your contact information up-to-date to ensure you receive important communications from AT&T.

Step 1:
From the control panel home page, click on **Account Control Panel**.

Step 2:
Enter your User ID and password when prompted. Then click Login. This will bring you to the Account Management section of your control panel.
Version 1

Step 3:

Under Profile, choose **Contact Information**.

Step 4:
Enter the information in the fields shown and click **Update Contact Information**.
### Contact Information

<table>
<thead>
<tr>
<th>Company</th>
<th>Four Seasons Landscaping, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name</strong></td>
<td></td>
</tr>
<tr>
<td><strong>First</strong></td>
<td>Candy</td>
</tr>
<tr>
<td><strong>Last</strong></td>
<td>Staff</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>528 Chamblin Road</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Gravetown</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>Georgia</td>
</tr>
<tr>
<td><strong>Province</strong></td>
<td>Optional</td>
</tr>
<tr>
<td><strong>Country</strong></td>
<td>United States of America</td>
</tr>
<tr>
<td><strong>Zip Code</strong></td>
<td>30813</td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td>706 8666932  ext:</td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td>Optional</td>
</tr>
<tr>
<td><strong>Email</strong></td>
<td><a href="mailto:fourseasonsnc@bellsouth.net">fourseasonsnc@bellsouth.net</a></td>
</tr>
</tbody>
</table>

[Update contact information]
**2.6.3 Web Server**

On the BellSouth Shared Web Hosting platform, you used the screen shown below to restart your web server as needed.

On the AT&T Web Hosting℠ Shared Hosting platform, you cannot restart your web server. However, if you need help, you can submit a request to our technical support department.
2.6.4 System

On the BellSouth Shared Web Hosting platform, you used the screen below to determine the path to your log files change your administrative email address.

![BellSouth Shared Web Hosting System Screen](image)

On the AT&T Web Hosting\textsuperscript{SM} Shared Hosting platform, you will no longer need to set the path to your log files. Your log files will be available in your control panel.

To access the log files via your new control panel, please follow these steps:

Step 1:  
From the control panel home page, click on **Account Control Panel**.
Step 2:
Enter your user ID and password if prompted. Then click Login. This will bring you to the Account Management section of your control panel.

Step 3:
Use the View Log Files and Delete Log Files icons in the Statistics section to view, manage, and delete your log files.
To learn more about AT&T's Web Hosting services visit us at http://www.att.com/webhosting or call 1-888-WEB-HOST.
2.7 **Web Space Utilities**

2.7.1 **Backup Site**

On the BellSouth Shared Web Hosting platform, you used the screen below to backup and restore your site.

![Site Backup And Restore screen](image)

To backup and restore your site on the AT&T Web Hosting™ Shared Hosting platform, go to the “Utilities and Files” section on the Home page of your new control panel. Click on the “Backups” icon to create a backup of your website. You may create multiple backups and give specific names to each backup in order to differentiate them.
Utilities and Files >> Backups

Backups

**Description:** Backups are restore points for your website content. Create backups often to ensure you will not lose any data.

<table>
<thead>
<tr>
<th>Delete</th>
<th>Name</th>
<th>Date</th>
<th>Size</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

--- There are no records to display ---
**2.7.2 Restore Site**

On the BellSouth Shared Web Hosting platform, you used the screen below to restore your site.

You can restore your site from a previous backup using your new AT&T Web Hosting\textsuperscript{SM} Shared Hosting control panel.

**Step 1**
On the Home page of your control panel, in the **Utilities and Files** section, click on the **File Restore** icon to restore your backed up files.
Step 2
From the File Restore screen, you can select the directory(s) you wish to restore.
2.7.3 File Manager

On the BellSouth Shared Web Hosting platform, you used the following screen to move your files.

On the AT&T Web Hosting Shared Hosting platform, you will need to access the Directory Properties to manage your files. Using this interface, you can upload files, create directories and create files.

Step 1:
From the Home page of your control panel, in the Utilities and Files section, select the All Files icon.
Step 2:
You will then see the default view of the All Files screen. Click on the Help button in the upper right hand corner of the All Files screen for further information.
2.8 **Added Services**

On the BellSouth Shared Web Hosting platform, you used the following screen to add services.

![Add Services](image)

On the AT&T Web Hosting℠ Shared Hosting platform, similar functions are available in the control panel.
2.9 **DOMAIN SETTINGS**

On the BellSouth Shared Web Hosting platform, you used the Domain Settings interface to manage your domain.
On the AT&T Web Hosting℠ Shared Hosting control panel for the UNIX platform, you will use the Domain Services segment of your new control panel to manage your domain.

Step 1:
On the Home page of your control panel, select Account Control Panel.

Step 2:
Enter your user ID and password if prompted. Then click Login. This will bring you to the Account Management section of your control panel.
Step 3:
In the Domain Services section, you will see your domain management options. You can click on the Help button in the upper right hand corner of each screen to learn more details about each option.