Transfer your phone numbers to AT&T Collaborate

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This brief presentation shows you how you can quickly transfer and activate phone numbers to AT&T Collaborate.

For your voice service to continue uninterrupted, use AT&T Business Center to transfer and activate your phone numbers. Follow the steps in this presentation for a smooth transition to AT&T CollaborateSM.

Before you begin

We’ll send you an email that includes your order number and the due date. Make sure you are prepared to transfer your phone numbers on the due date. On the day of activation, follow the steps on the next few slides to transfer your phone numbers.
2. Enter your Business Center email address.
3. Enter your password.
4. Click Log in.
1. On the Business Center homepage, locate the **Ordering** widget, and then click **In progress**. The **Order Status Activity** page appears.

2. Under **Search settings**, choose **Order**, if it’s not already selected.

3. Enter the order number for the phone number transfer request, and then click the **Search** icon.

4. When the screen refreshes, click the order number on the **Order Status Activity** page.
1. After you click the order number from the Order Status Activity page, Order Status Detail page will populate.

2. On the Order Status Detail page, click Continue.

3. In the success message that appears, click OK. That’s all there is to it! When you check your phones, they should be working with Collaborate.

   • Note: If your phones aren’t working after an hour, contact us at 888.528.3581.
Get help
Learn how to use Business Center to manage, run, and grow your business.

Select Support.

Select a topic of interest, such as Billing or Reports.

Need more help? Click Contact us.

The Contact us page provides several ways to reach us, including phone numbers and a Send message link.

To chat with an AT&T representative, click Chat available. Representatives are available Monday through Friday, 9:00 a.m. to 6:00 p.m. ET.

Get service-specific support here.