

# Your guide to an organized move

Here's a handy checklist to help you navigate the moving process.

## 8 weeks out

- Start a checklist of moving to-dos.
- Create a folder for all of your estimates and contracts.
- Begin a running inventory of all the items you're moving.
- Clearly label the outside of every box you pack with a unique identifier.
- Keep a corresponding ledger that details the contents of each box.

## 6 weeks out

- Stock up on boxes, bubble wrap, tape, markers, and notepads. Pro tip—you can usually get boxes for free at big-box stores.
- Start packing. Begin with lesser-used items, label the outside of each box, and make a note of what's inside and which room the box should go into at your new place.

## 4 weeks out

- Review estimates and decide on a moving company. Make sure to confirm the cost, date, and destination address with them.
- Schedule your utility service changes. Try to overlap connections by a day or two so you have electricity, water, gas, and connectivity at both your old home and your new one.
- Don't forget to submit change-of-address forms at the U.S. Postal Service!

## 2 weeks out

- Use up food from the freezer and pantry. Give non-perishable items to a local food bank so they don't go to waste.
- If you're new to AT&T, download the **Smart Home Manager\*** app, select 'New User' and begin setup of your devices.
- Consider bringing your car in for a service appointment—especially if you're traveling long-distance to your new place.
- Don't forget to update bank, credit cards, employer's HR department, and any other important contacts about your move.

## 1 week out

- Review everything you've done over these past two months. Make sure the moving company has all the proper information; confirm that your utilities are ready to go.
- Make sure your packing is just about done. Be sure to keep some extra boxes handy for those few items you may have forgotten—especially outdoor items like furniture and the kids' toys.
- Check over your moving boxes to ensure they're all labeled and accounted for on your ledger.
- Put the essentials together that you'll need for those first few days in your new home—toiletries, changes of clothes, charging cords, garbage bags, a box cutter, prepackaged snacks, and drinks.

## Day of the move

- Do a final walkthrough for any items you may have missed. Look behind doors, in cupboards, around the outside, in the attic and basement.
- Make sure the movers have the new address and ensure the outstanding costs due align with the contract.
- Upon arrival at your new home do a check of the inventory against your ledger. Sign off on the move and be sure to keep a copy of the paperwork.

## Day after the move

- Locate and unpack your essentials. They should mostly be in the rooms you premarked on your boxes.
- Decide which rooms you should unpack first. Bathrooms and bedrooms are usually good places to start.
- Unpacking is exhausting so remember to take breaks and hydrate.

