

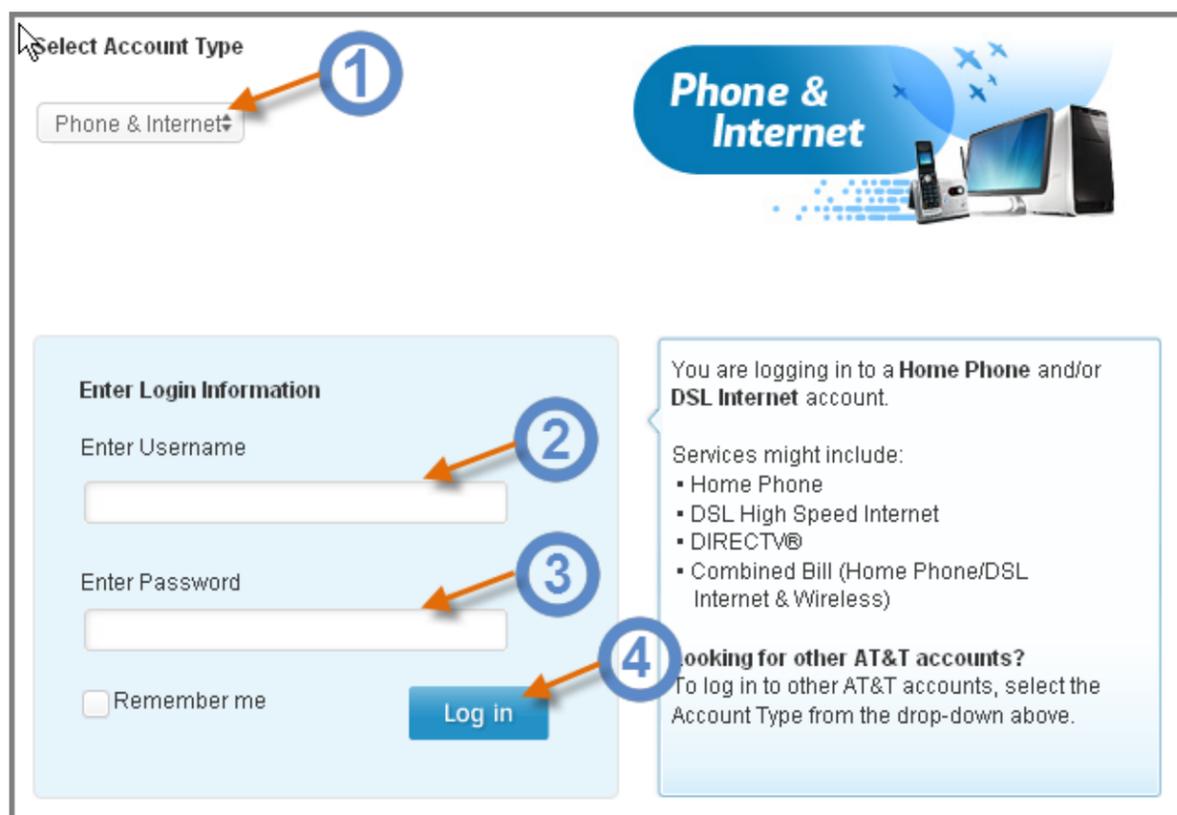
Welcome to the new AT&T Online Account Management system. This document will explain how to do the following (click on any of the [blue links](#) below to go directly to that portion of this document):

- [Log in to your account](#)
- [View Your Bill](#)
- [Make a Payment Online](#)
- [Enroll in Paperless Billing](#)
- [Enroll in Auto Pay](#)

## Logging In To Your Account

To log into your account, go to the [AT&T Online Account Management](#) system. (If you have not already established an online account, we encourage you to do so by registering. To register, follow the instruction on the right hand side of the web page.)

1. Select Your Product Type
2. Enter your user information
3. Enter your password
4. Press the **Log In** button



If you still need assistance, please call 1-866-755-0446 between the hours of 7am-1am ET (Mon-Fri) or 7am-10pm ET (Sat-Sun).

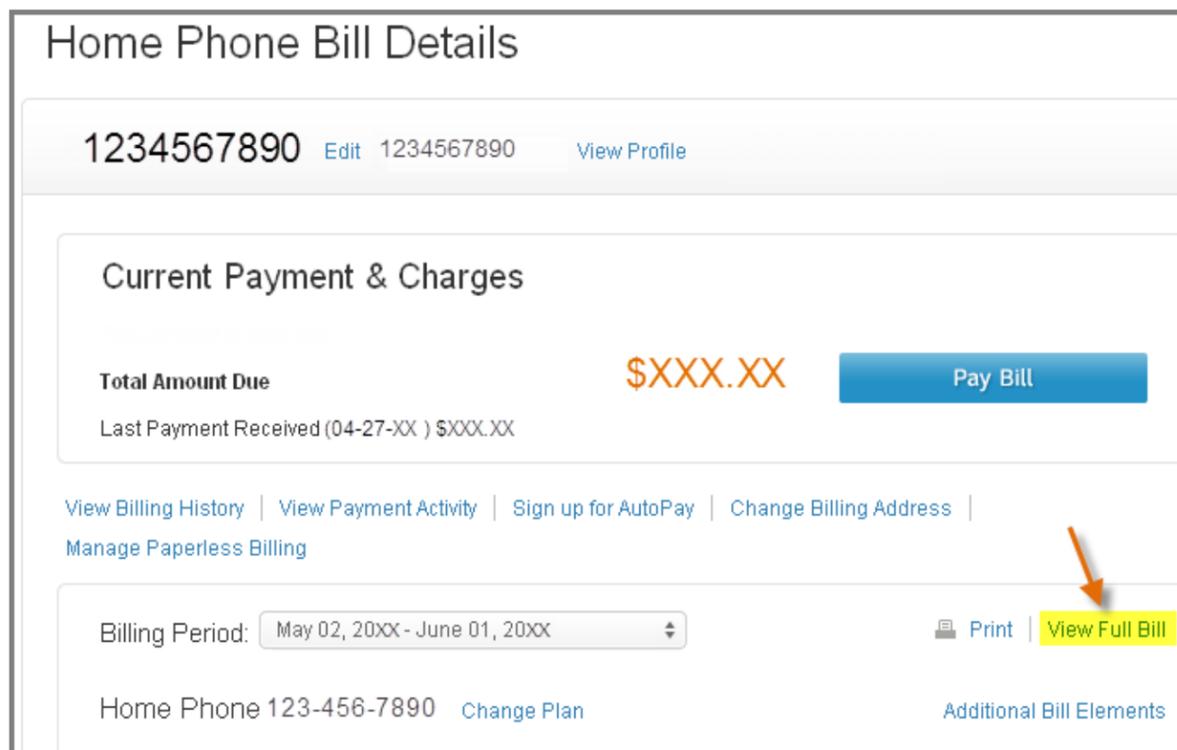
## Viewing Your Bill

Log in to [AT&T Online Account Management](#).

1. Select **Bill Summary** under the **Billing & Payments** tab.



2. Select **View Full Bill** on the Bill Summary page.

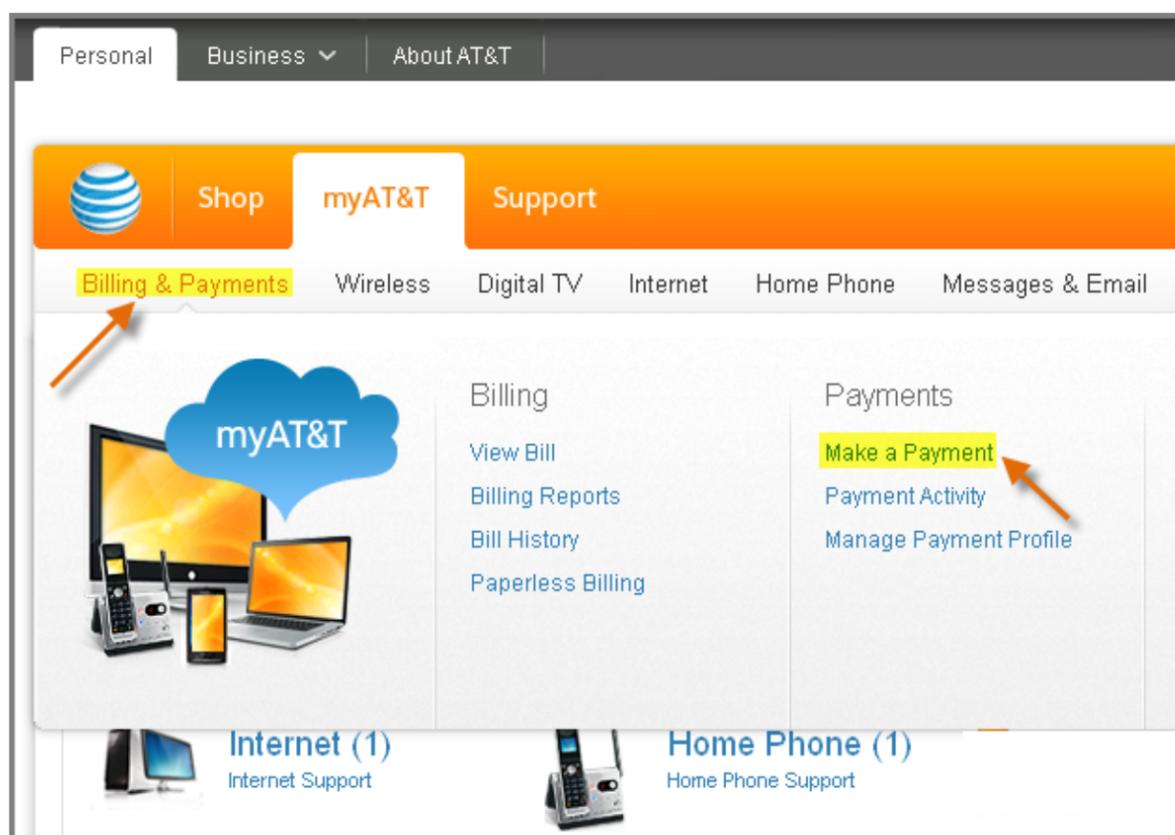


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# Making an Online Payment

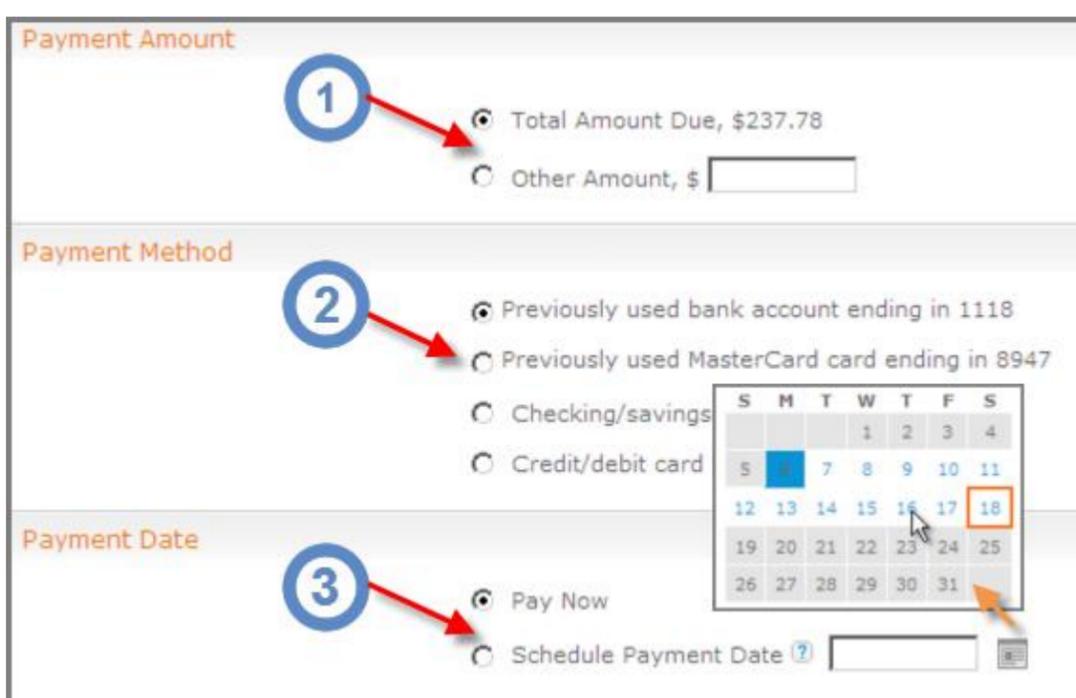
Log in to [AT&T Online Account Management](#).

3. Press **Make a Payment** button on the **Billing & Payments** tab.



On the next screen

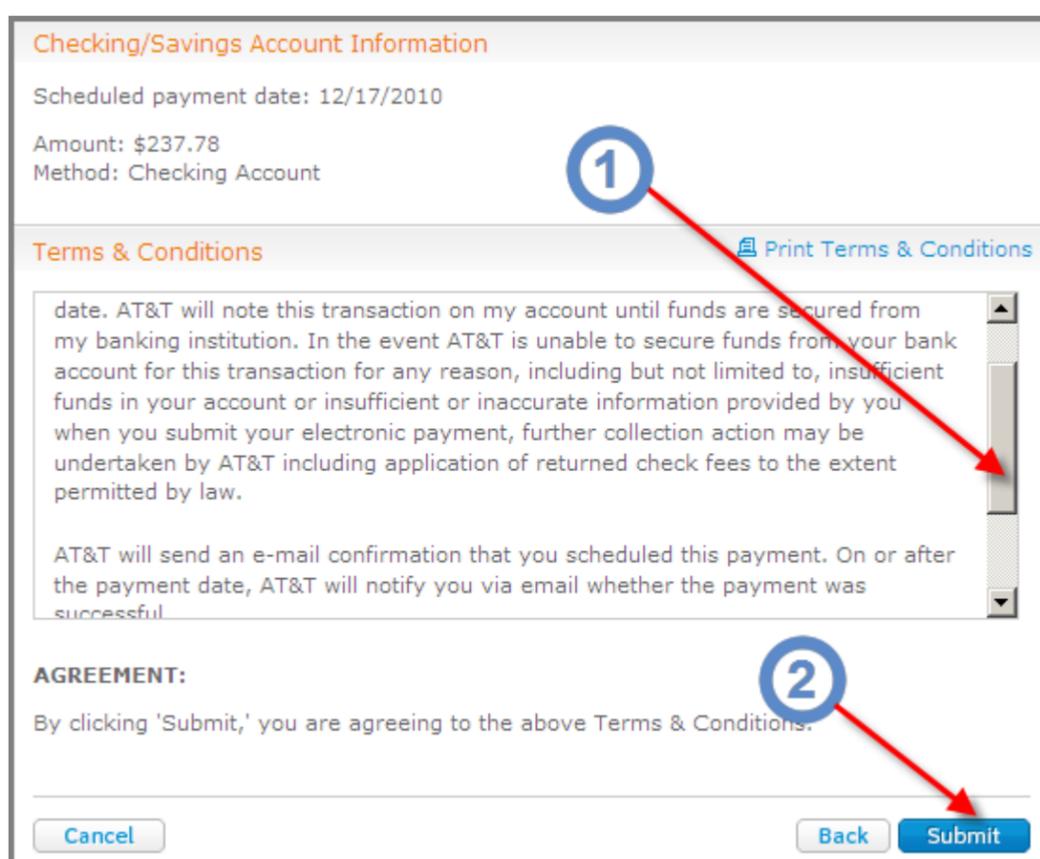
1. Select the **Total Amount Due** radio button or select **Other Amount** and enter a different amount that you wish to pay.
2. Choose your **Payment Method**. If you have paid online before, then **previously used** options will be displayed. Otherwise, select **Checking/savings account** or **Credit/debit card**. (To see a list of accepted credit cards, click on the link "What cards do you accept?")
3. Select **Pay Now** or **Schedule Payment Date** and select a date from the pop-up calendar (note: dates in blue denote the days that are on or before the bill due date).



On the next screen

1. Read the **Terms and Conditions**
2. And then, press the **Submit** button

Your payment is now processing. An email notification will be sent to the address on file shortly.

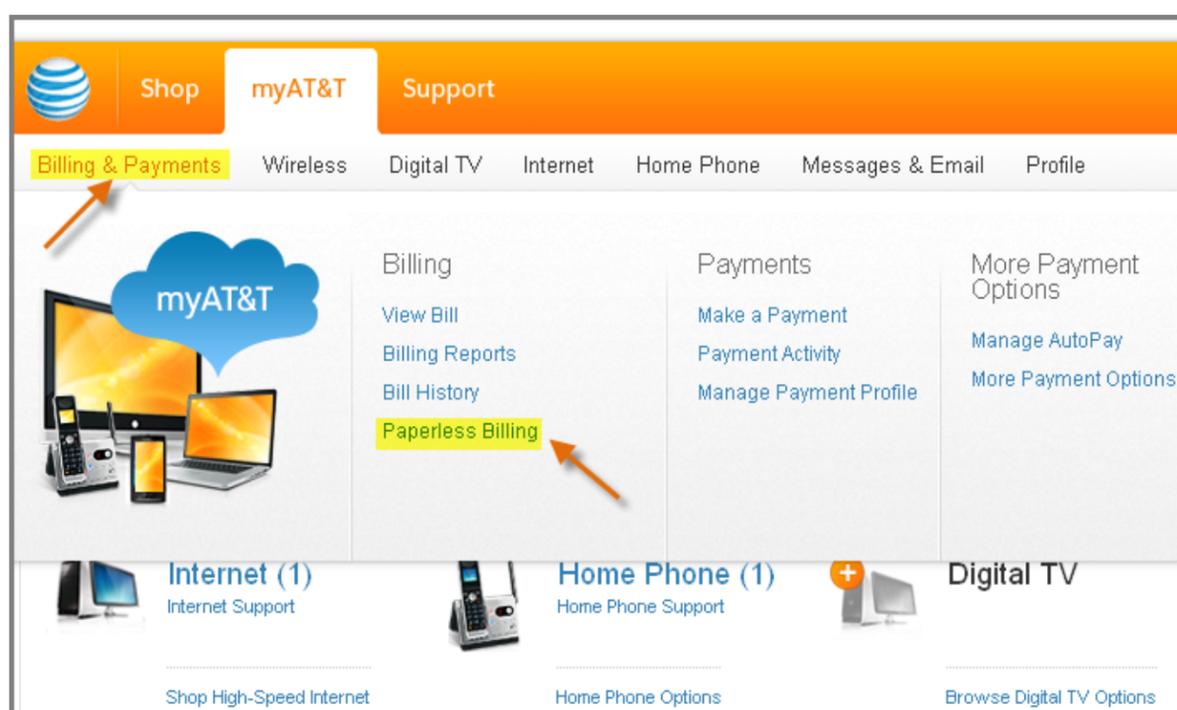


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## Enroll in Paperless Billing

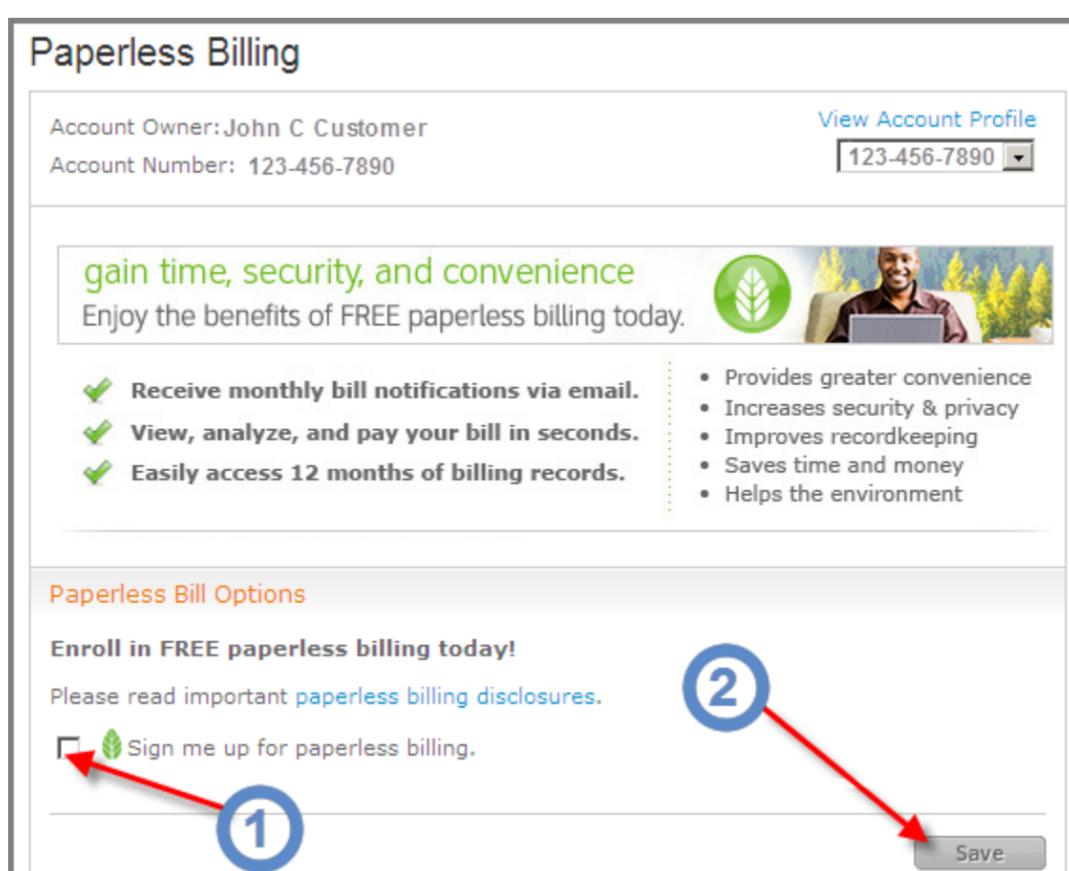
Log in to [AT&T Online Account Management](#)

1. Select **Paperless Billing** under the **Bill & Payments** tab



On the next screen

1. Select **Sign me up for paperless billing** checkbox under Paper Bill Options
2. Select **Save**

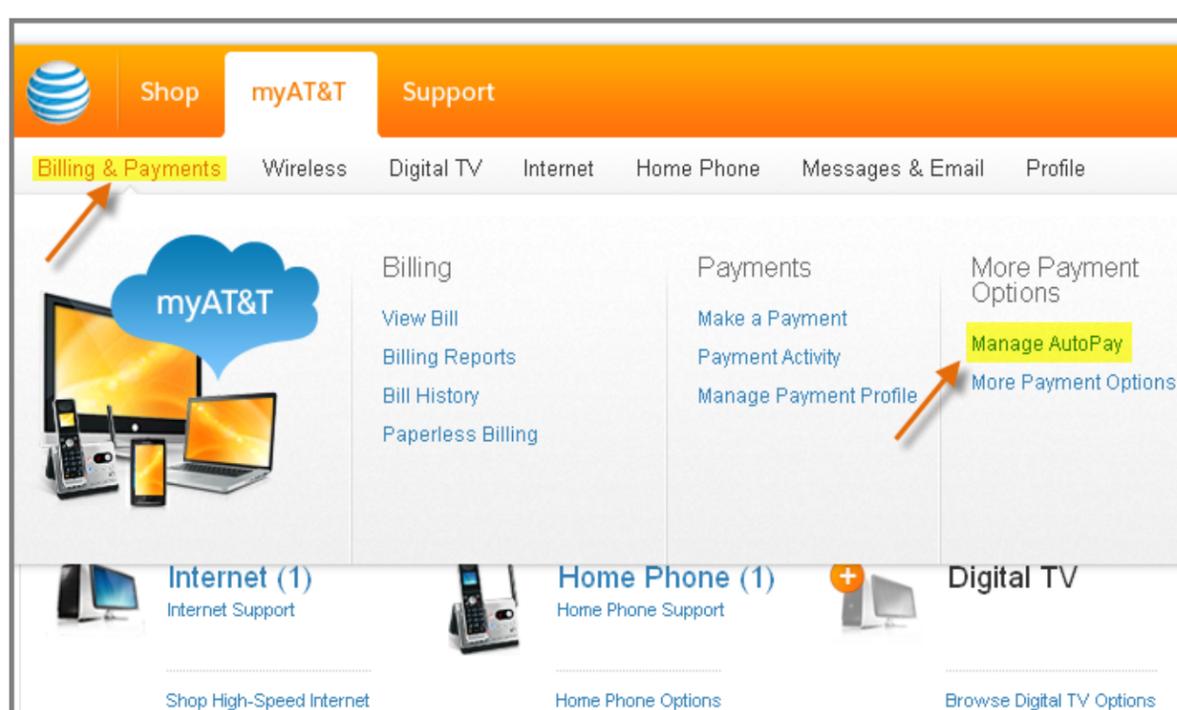


If you still need assistance, please call 1-866-755-0446 between the hours of 7am-1am ET (Mon-Fri) or 7am-10pm ET (Sat-Sun).

## ENROLL IN AUTO PAY

Log in to [AT&T Online Account Management](#)

1. Select **Bill & Payments** tab
2. Select **Manage AutoPay** under More Payment Options



On the next screen

1. Select **Checking/savings account** or **Credit/debit card** (for a list of accepted cards, click on "Which cards do you accept?").
2. Press the **Next** button

Check a to-do off your monthly list  
Take care of paying your bill with AutoPay [Sign up today](#)

Sign Up for AutoPay [Manage Payment Profiles](#)

Stored Payment Profile - harris checking [?](#)  
 Previously used bank account ending in 0878  
 Checking/savings account  
 Credit/debit card [Which Cards do you accept?](#)

Cancel [Next](#)

On the next screen

1. Select **Checking** or **Savings** button (if you selected **Checking/savings account**)
2. Enter the bank account information or enter credit card information requested
3. Press the **Next** button.

**AutoPay Payment Details**

Account Owner: John C Customer  
Account Number: 123-456-7890-001

Enter your checking/savings account details, then select 'Next'. To change your payment method, select 'Back'.

**CURRENT PAYMENT & CHARGES**  
Total Amount Due \$0.00

Step 1 | **Step 2** | Step 3

**Checking/Savings Information**

Method  Checking [1](#)  
 Savings

Name on bank account  [2](#)  
Routing/transit number  [2](#) [What's this?](#)  
Bank account number  [2](#) [What's this?](#)  
Re-enter bank account number

Cancel [Back](#) [Next](#) [3](#)

**Credit/Debit Card Information**

Method Credit/Debit Card [Cards We Accept](#)

[2](#) Name on card  [?](#)  
Card number   
CVV/CID  [What's This?](#)  
Card expiration date    
Card billing ZIP Code  [What's This?](#)

On the next screen

1. Read the **Terms and Conditions**
2. And finally, press the **Submit** button.

**Checking/Savings Account Information** [Edit](#)

Method Checking account  
Name on bank account John C Customer  
Routing/transit number xxxxx3415  
Bank account number xxxxxxxxxxx5202

**Terms & Conditions** [Print Terms & Conditions](#) [1](#)

I authorize my bank to make automatic monthly bill payments to AT&T by debiting my bank account. I understand the following: I remain in complete control of my payments; I will receive a statement of charges at least 10 days before the due date; should I dispute any portion of the statement, I must notify AT&T at least three days prior to the due date; variations in usage, service, taxes, and/or fees affect the monthly service charge and balance due; if I decide to cancel authorization of Automatic Bank Account Debit, I must notify AT&T at [www.att.com](#) or by dialing 1-800-331-0500 in the United States, 1-787-397-5000 if I am in Puerto Rico, or by dialing 611 from my wireless phone if I have wireless services from AT&T or 1-800-288-2020 if I have U-verse service; should my bank reject the [2](#)

**AGREEMENT** By clicking the 'Submit' button, you are agreeing to the above Terms & Conditions.

Cancel [Back](#) [Submit](#)

On the next screen, your confirmation will appear

1. Print a copy for your filing – if you wish.

**AutoPay Enrollment Confirmation**

Account Owner: John C Customer [View Account Profile](#) [1](#)  
Account Number: 123-456-7890-001

Thank you for enrolling in AutoPay. Please print or save a copy of this confirmation for your records.

**CURRENT PAYMENT & CHARGES**  
Total Amount Due \$0.00  
AutoPay Request Pending

**Checking/Savings Account Information**

Method Checking account  
Name on bank account John C Customer  
Routing/transit number xxxxx3415  
Bank account number xxxxxxxxxxx5202

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